

## **REACH CAC Meeting Minutes**

### **Tuesday, January 15, 2019**

**Attendees:**

Afam Akemelu (by phone)  
Beth Barlow (by phone)  
Joan Cabell (by phone)  
Jim Echols (by phone)  
Angela Eyster (by phone)  
Rachel Jefferson (by phone)  
Kevin Klamm (by phone)

Pattie Miklos Boyd (by phone)  
Shelly Phalen (by phone)  
Theresa Reyes-Cummings (by phone)  
Justin Richter (by phone)  
Brenda Sharpe, Ex Officio  
Kerri Wade (by phone)

**Not Present:**

Rekha Patnaik

**Guests:**

Pattie Mansur, REACH Staff (by phone)

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The meeting was a teleconference. Chair Joan Cabell called the CAC meeting to order at 5:32 p.m. She welcomed everyone and thanked them for participating. Joan then introduced new CAC members Justin Richter, who was appointed by the Office of the Kansas Governor, and Afam Akemelu, who was appointed by the Johnson County Board of Commissioners. Justin and Afam each shared a little about themselves.

Joan requested that all members review the recently updated CAC roster and forward to Brenda any changes.

**Minutes**

The minutes of the May 3, 2018, meeting were reviewed. Theresa Reyes-Cummings made a motion to approve the minutes as presented, and Kevin Klamm seconded the motion. Motion carried.

**CAC Business and Responsibilities**

Brenda Sharpe reviewed the board nominations process and timeline. She reminded the Committee that all four expiring board terms were currently filled by incumbents eligible for a second term. Thus, the decision was made last fall to conduct minimal recruitment beyond the public press release that was issued in October 2018. As a result, no other applications were received for this nominations cycle. All four incumbents seeking a second term, which includes Arif Ahmed, Angela Harse, Danielle Jones, and Lisa Thurlow, submitted their statements of interest and applications to the CAC.

On February 1, 2019, the full CAC is scheduled to interview each of the incumbents at the REACH offices from 8:45 a.m. to Noon. Each interview will be scheduled for approximately 20 minutes, with 10 minutes for group discussion immediately following. All applicants will be given the interview questions in advance, and the questions will be the same for each person. Immediately following the interviews, the CAC will convene and make a motion to approve the slate of nominees to the Board. Following the CAC's approval of the slate, candidates will be notified of their status in the process, and during the first week of March 2019, the REACH CEO will conduct the required background checks on the candidates.

Brenda Sharpe reviewed the 2019 Board Matrix and upcoming vacancies. She reported a change was made to the term expiration date of Vicki Hohenstein from 2019 to 2020. Vicki is currently serving as Board Chair, and the Board exercised its right under the by-laws to extend her term by one year in order to allow her to complete her two-year officer term. Brenda also expressed the Board's ongoing desire to have members who are diverse and inclusive of the community we serve in terms of various demographics and backgrounds.

At the March Executive Committee meeting, the committee will review the slate and then make their recommendations to the full board. The Board will cast their individual ballots at their regular board meeting on Thursday, March 21, 2019. Those nominees who receive a super majority (2/3) vote of the board will be elected. Brenda will personally contact all nominees to provide them with the results of the election.

At 5:46 p.m. Theresa Reyes-Cummings made a motion to adjourn to executive session for the purpose of discussing board nominations for 20 minutes. Jim Echols seconded the motion. Motion carried.

The meeting returned to open session at 6:00 p.m. Kerri Wade made a motion to interview the following four incumbent applicants on February 1, 2019: Arif Ahmed, Angela Harse, Danielle Jones, and Lisa Thurlow. Kevin Klamm seconded the motion. Motion carried. Brenda Sharpe was asked to contact all candidates about their status in the process.

Next, the CAC reviewed the interview questions. Rachel Jefferson suggested a change to the first question to capture the candidates' interest and involvement in health care issues and the intersection between public health, social justice and equity. The fifth question was also updated to ask candidates to describe an experience with REACH and/or the organizations or populations we intend to serve.

#### **President's Report**

Brenda reported called the CAC's attention to the 2019 REACH Calendar. She then provided an update on the Foundation's new headquarters, which will be relocated to Avenue 82 in Downtown Overland Park in early 2020.

At 6:20 p.m., there being no further business, the meeting adjourned by consensus.

Respectfully submitted,

Brenda Sharpe  
President and CEO