

REACH CAC Meeting Minutes
Thursday, August 24, 2017

Attendees:

Beth Barlow	Shelly Phalen (phone)
Joan Cabell	Todd Pleimann
Jim Echols	Brenda Sharpe, Ex Officio
Angela Henry Eyster (phone)	Kerri Wade
Kevin Klamm	

Not Present:

Pattie Miklos Boyd	Theresa Reyes-Cummings (proxy)
Rekha Patnaik	Jenny Rhodus

Guests:

Georgeann Hemry, REACH Staff	Pattie Mansur, REACH Staff
------------------------------	----------------------------

Chair Joan Cabell called the CAC business meeting to order at 5:33 p.m. She introduced Beth Barlow as a new member and welcomed her to the CAC. Joan stated that two other members have been reappointed to three-year terms effective June 1, 2017: Shelly Phalen by Attorney General Derek Schmidt and Todd Pleimann by the Johnson County Board of County Commissioners. Joan then asked attendees to introduce themselves.

Following introductions, Joan Cabell said that Angela Henry Eyster and Shelly Phalen were participating in the meeting by phone. Joan added that Theresa Reyes-Cummings was unable to attend and assigned her proxy to Joan Cabell for voting matters.

Minutes

The minutes of the May 4, 2017 meeting were reviewed. Todd Pleimann made a motion to approve the minutes as presented and Kevin Klamm seconded the motion. Motion carried.

CAC Business & Responsibilities

Joan Cabell directed attention to the updated CAC roster in the materials packet. If you have any modifications to your contact information, please let Georgeann Hemry know.

Joan Cabell then turned the meeting over to Brenda Sharpe to explain CAC's purpose, which is to identify qualified candidates for possible election to the Board. Emphasis should be to represent the entire community with a diverse slate of applicants and the candidates must align with the mission of the Foundation.

Joan and Brenda provided an overview of the nominations and recruitment process and reviewed the proposed dates listed in the Timeline. Members were asked to pencil them in on their respective calendars since it is imperative that a quorum present for these important meetings. If you have any known scheduling conflicts for 2018, please let us know. Brenda offered to meet with any CAC member and prospective applicants to provide an overview of the Foundation and the Board's responsibilities. She added that Georgeann can assist with scheduling.

Pattie Mansur will prepare a press release announcing the upcoming Board nominations process in October. It will be distributed to a number of traditional and nontraditional media outlets, trade associations and community groups. CAC members are encouraged to make personal asks of colleagues and friends to encourage a diverse pool of applicants.

Pattie Mansur reminded CAC members that information about the Board nominations process, including the online Statement of Interest, is available on the Foundation's website. The deadline for submission of applications is Thursday, December 14, 2017. She then distributed recruitment brochures to CAC members so they can share them with prospective candidates.

Kevin Klamm made a motion to approve the Proposed Timeline as presented and Jim Echols seconded the motion. Motion carried.

Joan Cabell asked Brenda Sharpe to review the 2018 Board Matrix and upcoming vacancies, along with the recruitment priorities expressed by the Board of Directors given the demographic diversity and expertise, which will be lost with outgoing members.

Brenda stated that seven Board vacancies are anticipated in 2018. Five Board members will term out and thus ineligible to reapply in the next nominations cycle; the Board chair, vice-chair, and secretary will all have served their maximum terms: Dana Abraham, JC Cowden, and Raymond Rico. Their expertise is in finance, endowment and investment, plus immigration law. Other members who will term out are Linda Hall who serves as an At-Large member on the Executive Committee, and Rachelle Styles, a member of the Finance Committee. Two incumbents are eligible to reapply for their second three-terms: Jon Marshall and Heather (Flick) Samuel.

REACH will lose three people of color from the Board in the upcoming cycle, plus two Wyandotte County residents and one Allen County resident. We currently have no members who reside in Cass or Lafayette Counties.

Stated recruitment priorities from the Board include persons with institutional finance and/or investment expertise, people of diverse racial/ethnic backgrounds, nurse leaders, immigrant health experts and mental health providers.

Joan discussed the fact that a number of candidates from last year's pool addressed some of the Board's stated needs. Discussion ensued. Based on discussion Brenda Sharpe will reach out to Wendy Neal (Cass County resident and community leader), Lesley Anne Newton (nurse provider and health insurer employee), and Lynette Sparkman-Barnes (mental health provider and educator) to encourage them to reapply in the upcoming cycle.

Brenda Sharpe noted that elected officials who receive more than an insubstantial amount of compensation are not eligible to serve. She also stated that applicants must reside in our six-county service area.

Brenda Sharpe added that when CAC members reconvene on January 16, 2018, members will review all applicants and determine whom they would like to interview. Anyone with a known conflict with the January 16 date is asked to let staff know as soon as possible to ensure that a quorum is present for this meeting.

Friday, February 2, 2018 is proposed as an all-day interview session for all applicants regardless if they are new to the process or eligible incumbent Board members, Brenda Sharpe stated. Again, to ensure a quorum anyone with a known conflict should contact staff as soon as possible.

The next CAC meeting will be on Thursday, February 8, 2018 at the Foundation's offices to discuss and score each candidate. An average ranking will be determined for each candidate, which will in turn be used to determine the CAC's slate of nominees to be forwarded to the Board. Following CAC's approval of the slate, the REACH CEO will conduct the required background checks on all candidates. The Board of Directors will meet with all nominees at the "meet and greet" reception on February 27, 2018 at the Foundation's offices. Those nominees who receive a super majority (2/3) vote of the Board will be elected at the Board's annual meeting on March 22, 2018. Brenda added that she would personally contact all the nominees to provide them with the results of the election.

Brenda Sharpe stated that one CAC appointment is being sought from the Unified Government of Wyandotte County to begin retroactively on June 1, 2017, for a three-year term.

President's Report

Brenda Sharpe directed attention to the Foundation's Annual Report and Audit. The Foundation's engaged audit firm is BKD. REACH has received a "clean" audit for the 13th consecutive year. Audit copies were also sent to the respective CAC appointing authorities.

Brenda then announced that the Community Health Group (CHG) has finally wound down after their formation in 2003 in order to sell and distribute the remaining assets from the sale of Health Midwest to HCA. The Foundation has received its final contribution and the Kansas Secretary of State has received CHG's Articles of Dissolution.

Brenda Sharpe turned the meeting over to Pattie Mansur to discuss the Foundation's Annual Report.

Pattie directed attention to the printed copy of the 2016 Year in Review and Financial Summary document everyone received. The Annual Report was approved at the Board's June 2017 meeting and is available electronically on the Foundation's website. Snapshots on the website highlight last year's work by the Foundation and include awarded grants, organizations funded, and the total dollar amount awarded. Additional highlighted information: since 2005, the total number of grants awarded, organizations funded, and the dollar amount awarded since inception. Notifications containing the link to the Report was distributed via a mailed postcard and our e-newsletter. Discussion and an online demonstration of the annual report ensued.

Upcoming Optional Meetings

Brenda Sharpe announced that the Board/CAC/Staff Fall Social will be held on Friday evening, October 27, 2017 at the home of Board Chair Dana Abraham. You and a guest are cordially invited to attend. More details will be forthcoming.

Other Business

At 6:28 p.m., there being no further business, the meeting was adjourned by consensus.

Respectfully submitted,

Georgeann Henry
Executive Assistant