**Date: 12/19/2017**

**Organization:       Grant #**

**Project Title:**

**Contact:**

**Phone:** **-****-****Email:**

**Activities**

List all project activities planned for this grant and indicate if the activity was fully completed, partially completed, or not completed. For all activities that were not completed, provide an explanation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activity** | **Fully**  **Completed** | **Partially**  **Completed** | **Not**  **Completed** | **Explanation** |
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**Accomplishments**

1. Describe all project accomplishments during the grant term.

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| --- | --- |
| **Describe Accomplishments** | **Why is this accomplishment important to the project?** |
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1. Describe how the community context in your service area (resources, support, urgency, awareness, services, providers, funding, policies, etc.) has changed as a result of your work on this project.

**Barriers and Challenges**

Describe the most significant barriers or challenges you encountered during the grant term and the actions you took to minimize or remove these obstacles. If it was not resolved, share your thoughts on steps you will take in the future.

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| --- | --- |
| **Describe Barrier or Challenge** | **How did you overcome this obstacle**  **(or your future plans to overcome it)?** |
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**Changes**

Did the project change since it was funded? If so, describe the change(s) and explain the reason(s) for the change(s).

1. Changes to funded project:
2. Reasons for the changes:

**New Partnerships and Collaborations**

Describe any new partnerships or collaborations that were created to benefit this project and/or your organization. Explain the importance to the project or the community of these new relationships.

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| --- | --- |
| **New Partnership/Collaboration** | **Importance to Project/Community** |
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|  |  |

**Areas of Potential or Promise for the Project**

What areas have emerged, either within the grant work or as a result of the grant, that appear to have potential or promise as next steps or ways to advance the goals sought by the project?

**Outcomes**

Refer to the Outcome and Strategy you selected for this grant. This information is displayed online in the “Grant Information” section of the final report requirement.

In your grant proposal (and in the grant agreement), a number of outcomes – anticipated changes in the system, the community, and/or the individuals who are served – were proposed. List below each outcome and indicate if a) the outcome was achieved, and b) the evidence supporting your conclusion. If the outcome was not achieved, describe the progress that was made.

|  |  |  |  |
| --- | --- | --- | --- |
| **Outcome** | **Type**  **(Early, Intermediate**  **or Long-Term)** | **Achieved?**  **(Yes or No)** | **Evidence of Achievement**  **or Progress** |
|  |  |  |  |
|  |  |  |  |
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Note: **Early Outcomes** are changes in awareness, urgency, perceptions, capacity (knowledge, attitudes, skills) of individuals or organizations within the system; **Intermediate Outcomes** are changes in behavior, practices, decisions, and/or policies of individuals or organizations within the system; **Long-Term Outcomes** are the **intended impact** of the project on the individuals or organizations within the system – the impact of enrollment, coverage or a strong safety net).

**Lessons Learned**

What lessons did you learn during the grant term that you would like to share with the Foundation or with other grantees?

**Special Conditions/Contingencies**

Describe the status of any special conditions/contingencies associated with your REACH grant.

**Other Information**

Describe anything else you would like to share about your project including other important developments or ideas that are not covered above.