

**REACH CAC Meeting Minutes  
Thursday, August 27, 2015**

**Attendees:**

Patti Miklos Boyd  
Joan Cabell  
Marearl Denning  
Angela Eyster  
Addie Hawkins  
Denny Kurogi

Shelly Phalen  
Todd Pleimann  
Jenny Rhodus  
Brenda Sharpe, Ex Officio  
Cecilia Ysaac

**Not Present:**

Jim Echols  
Kevin Klamm

Ann Swartz

**Guests:**

Georgeann Hemry, REACH Staff  
Pattie Mansur, REACH Staff

Brad Stratton, REACH Board of Directors (by phone)

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Chair Denny Kurogi called the meeting to order at 5:35 p.m. He welcomed everyone and then asked attendees to introduce themselves and to give a brief statement of their respective backgrounds.

**Minutes**

The minutes of the April 23, 2015 meeting were reviewed. Todd Pleimann made a motion to approve them as presented and Jenny Rhodus seconded the motion. Motion carried.

**CAC Business & Responsibilities**

Denny Kurogi then turned the meeting over to Brenda Sharpe. Brenda began by reviewing the proposed 2016 Nominations Process Timeline document. She gave an overview of the nominations and recruitment process and reviewed the proposed dates listed in the Timeline. These are very important and members were asked to pencil them in on their respective calendars. Brenda offered to meet with any CAC members and their prospective applicants to provide an overview of the Foundation and Board responsibilities and said Georgeann Hemry can assist with scheduling.

Brenda noted that Pattie Mansur will prepare a press release announcing the upcoming Board nominations process in October. It will be widely distributed to a number of traditional and nontraditional media outlets, trade associations, and community groups. The deadline for Statements of Interest is Thursday, December 17, 2015. CAC members are encouraged to make personal asks of colleagues and friends to encourage a diverse pool of applicants. At the next CAC meeting on Thursday, January 14, 2016, members will review all applicants and determine who they would like to interview. If anyone has a known conflict with the January 14 date, please let Denny or Brenda know as soon as possible because we want to ensure that a quorum is present for this important meeting.

Brenda continued by stating that Friday, February 5, 2016 has been proposed as interview day for all applicants regardless if they are new to the process or eligible incumbent Board members. Discussion ensued.

Pattie Mansur reminded CAC members that all of the Foundation's information and Statement of Interest is available on the Foundation's website.

Brad Stratton commented that prospective applicants should not be intimidated if they lack Board experience because most who do apply have exceptional background skills and experience that is relevant to Board service at REACH.

CAC Members will reconvene on Thursday, February 11, 2015 at the Foundation's offices to discuss and score each candidate. An average ranking will be determined which will be used to determine which applicants will appear on the slate of nominees to be forwarded to the Board. Following the CAC's approval of the slate, the REACH CEO will conduct the required background checks on the candidates. The Board of Directors will meet with all nominees at a "meet and greet" reception in early March, and then will cast their individual ballots at their regular meeting in March. Those nominees who receive a super majority (2/3) vote of the Board will be elected. Brenda added that she will contact all the nominees to provide them with the results of the election.

Six Board vacancies are anticipated in 2016 and Brenda directed members' attention to the Board Matrix document in the materials packet. Brenda noted that three Board members will be termed out and thus ineligible to reapply in the next nominations cycle—Chad Moore, Brad Stratton, and Judy Works. Two incumbents are eligible for a second three-year term—Syrtiler Kabat and Vicki Hohenstein.

Brad added that the Board has requested that the CAC consider the following priorities for recruitment: a resident of Cass or Lafayette Counties, residents of Jackson County, nurse leadership/clinical administration, racial and ethnic diversity, health policy experts, emerging leaders and "unusual voices", and candidates with legal backgrounds. Brenda continued that the Foundation must always have at least one Allen County member and that requirement is currently met by virtue of Jon Marshall's election to the Board earlier this year. Applicants must reside in one of our six county service areas.

Pattie said that the Foundation's Board of Directors recently voted to amend our By-Laws so that any Public Official who is uncompensated or nominally compensated is now eligible to apply for the Foundation's Board of Directors.

Pattie Mansur continued by stating that our recruitment brochure is in the process of being updated so once it has been finalized, several copies will be distributed to CAC members. Also, keep in mind that all information is always posted on [www.reachhealth.org](http://www.reachhealth.org). Please feel free to contact Pattie with any questions or if you require additional information.

After a review of the 2016 Proposed Timeline document, Shelly Phalen made a motion to approve it as presented and Jenny Rhodus seconded the motion. Motion carried.

Denny then asked Brenda Sharpe to review the Theory of Change document and provide an update on the Foundation's Strategic Plan. The Board of Directors and staff have spent the past year engaged in strategic planning and worked with a consulting firm, Isaacs and Jellinek, to interview key stakeholders, Board members, staff, our grantee partners and other community leaders. This is something the Board undertakes approximately every five years and will be the Foundation's third strategic plan. Brenda said that the current process represents more of a "strategic sharpening" of our prior work and that the Foundation will not be making any major shifts in our community investments, but rather placing

greater emphasis on the things the Foundation believe will have the greatest potential for impact. The Board will review and approve the revised Theory of Change at September 17, 2015 meeting. Following that, there will be a series of meetings with the Foundation's Core Operating Partners to share the information and receive additional feedback.

Brenda Sharpe then announced upcoming important Foundation events for Members' calendars. On Thursday, October 8, 2015 there will be a Grantee and Legislator Open House at the Foundation's offices and CAC Members are invited and encouraged to attend. Board Chair Brad Stratton and his wife, Kim, will host our Holiday Party at their home on Friday evening, December 11, 2015; Invitees will include Board, CAC members, and REACH staff plus your respective significant other or a guest.

Brenda then turned the meeting over to Pattie Mansur who directed attention to the Foundation's website and specifically the 2014 Annual Report. Discussion ensued.

At 6:50 p.m., there being no further business, Cecilia Ysaac made a motion to adjourn the meeting. Todd Pleimann seconded the motion. Motion carried.

Respectfully submitted,

Georgeann Hemry  
Executive Assistant