

# **MINUTES OF THE COMMUNITY ADVISORY COMMITTEE MEETING OF THE REACH HEALTHCARE FOUNDATION**

February 21, 2013

Members present: Tom Burke Georgia Masterson  
(all by phone) Heather Flick Jennifer Rhodus  
Addie Hawkins Steve Scherer  
Vicki Hohenstein Brenda Sharpe, Ex-Officio  
Andy Klocke  
Denny Kurogi

Absent: Michelle Haley  
Jon Marshall  
Debra Staecker-Mollohan  
Cecilia Ysaac-Belmares

Guest present: Bill Bruning, Board Chair  
Pattie Mansur, Communications Director

## **Minutes**

The February CAC meeting was held telephonically due to inclement weather. Chair Andy Klocke called the meeting to order at 5:35 p.m. The minutes of the August 16, 2012, meeting were reviewed. A motion was made by Georgia Masterson and seconded by Jenny Rhodus to approve the August minutes with a correction to note Tom Burke as absent.

## **CAC Business & Responsibilities**

Andy Klocke invited members to consider running for a CAC officer position. CAC Chair, Vice Chair and Secretary will be elected at the CAC's April 18, 2013, meeting.

Andy Klocke informed the members of the resignation of Debra Staecker-Mollohan, who resigned from the CAC due to other business and professional obligations. It was noted that Mollohan is a Governor's appointment. Brenda Sharpe will notify the Governor's Office to request a new appointment to replace Mollohan.

Brenda Sharpe described the voting process for ranking Board candidates and, ultimately, preparing the slate to be submitted for the Board's consideration. Each applicant is scored in four areas: resume or CV; skill-set and Board priorities; written statement of interest and peer evaluations (for incumbents only); and the interview. Each applicant can receive up to 20 points total. CAC members will submit their total score for each applicant to REACH staff, who will prepare the composite score that serves as the ranking. Once the rank order is finalized, Brenda Sharpe will

notify each candidate and will proceed with initiating background checks on each. The Board will have an opportunity to meet candidates as a “Board social” on Tuesday, March 5. CAC members are welcome to attend that event.

The Executive Committee will review the CAC’s slate on March 19 and make its recommendation for the Board. The Board will meet on March 28 to elect five members to begin terms on June 1, 2013.

### **Adjourn to Closed Session**

At 5:57 p.m., Tom Burke made a motion, seconded by Heather Flick, to adjourn to closed session for 30 minutes to discuss the candidates.

### **Return to Open Session**

At 6:25 p.m., Tom Burke moved to return to open session and Heather Flick seconded the motion. Motion carried. CAC members were reminded to complete their scoring of candidates and to submit their total scores for each candidate by email by 12:00 p.m. Monday, Feb. 25.

Bill Bruning, Board Chair, asked the group their opinion about the new approach of recruiting a smaller slate of nominees, and whether it was a good one. The group agreed by consensus that it was an improvement over the old process of over-recruiting many highly qualified applicants only to have to tell half of them that they would not continue in the process. At least one member noted that for the CAC to recruit candidates, get them to agree to participate in the process, put in all the effort in time, there could still be room for improvement. Brenda will follow up with Andy and Bill on this issue to what additional refinements might be allowable given the foundation’s bylaws and other founding documents.

The CAC will meet on April 18, 2013, to review the nominations process and elect CAC officers. A number of CAC member’ terms will expire on May 31, 2013, and many are eligible for a second term. Two-term CAC member Michelle Haley, M.D., will complete her service on the CAC at that meeting.

There being no further business, the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Pattie Mansur  
REACH Foundation Communications Director