

REACH CAC Meeting Minutes
Thursday, February 9, 2017

Attendees:	Rekha Patniak
Pattie Miklos Boyd (proxy)	Shelly Phalen
Joan Cabell	Todd Pleimann
Jim Echols	Theresa Reyes-Cummings
Angela Henry Eyster	Brenda Sharpe, Ex Officio
Addie Hawkins (proxy)	Ann Swarts
Kevin Klamm	Kerri Wade
Not Present:	Jenny Rhodus
Guests:	Georgeann Henry, REACH Staff
Becky Benak, REACH Staff	Pattie Mansur, REACH Staff

Vice Chair Shelly Phalen called the meeting to order at 5:45 p.m. Shelly noted that the following members were unable to attend and have assigned their respective proxies for voting matters: Patti Miklos Boyd to Shelly Phalen, and Addie Hawkins to Shelly Phalen.

Minutes

The minutes of the January 17, 2017 meeting were reviewed. Todd Pleimann made a motion to approve the minutes as presented and Jim Echols seconded the motion. Motion carried.

Board Chair's Report

Shelly Phalen asked Brenda Sharpe to review the Foundation's approved voting process that CAC members will use for this meeting.

Brenda Sharpe provided an overview of the voting process for ranking Board applicants and ultimately preparing the slate of nominees to be submitted for the Board's consideration. The CAC will adjourn to a closed session in order to discuss each candidate and their respective interviews. Upon return to open session, each CAC member will score each applicant in four areas: résumé or CV; skill-set and Board priorities; written statement of interest and peer evaluations (for incumbents only); and the individual interviews. Each applicant can receive up to a maximum of 20 total points. CAC members will submit their total score for each applicant to REACH staff, who will use those individual scores to prepare an average score for each candidate. This average will serve as the candidate's ranking. Once the rank order is finalized, the CAC members will then decide how many applicants to put forward as nominees to the board. The Board has suggested they would like to receive 8 or 9 nominees to consider for the 6 current vacancies.

Once the slate of nominees has been selected and forwarded to the Board, Brenda Sharpe will notify each candidate of their status in the process, and will initiate the required background checks on the nominees. The Board will have an opportunity to meet the candidates at a Board Social on Tuesday, February 28, 2017 at the Foundation's offices. CAC members are welcome to attend the event.

At 6:30 p.m., Angela Eyster made a motion to adjourn to closed session for the purpose of discussing candidates for the Board of Directors for 30 minutes. Joan Cabell seconded the motion. Motion carried.

At 7:00 p.m., Kevin Klamm made a motion to return to open session. Theresa Reyes-Cummings seconded the motion. Motion carried.

Based on the results of the rankings, Todd Pleimann made a motion that the CAC forward by acclamation the first eight highest-ranked names on the candidate tabulation as the slate of nominees to the REACH Board of Directors. Kevin Klamm seconded the motion. The motion carried. Brenda Sharpe was asked to forward the following individuals and their respective rankings to the Executive Committee: Laura Bond, Linda Hall, Thomas Handley, Andy Klocke, Rickey Lee II, Lesley Anne Newton, Joe Reuben, and James Sanders.

Brenda Sharpe thanked all the CAC Committee members for their work on this nominations cycle, especially given the unusually large volume of applications received for this year's process. She noted that the CAC plays a critical role in identifying the future leadership and governance of the Foundation.

Brenda reminded everyone that CAC officer elections will be held at the next meeting on May 4, 2017. If any CAC members are interested in becoming an officer, please communicate your intent to Addie Hawkins or to her. The meeting will include a reception/dinner to thank everyone for their efforts and recognize outgoing CAC members for their service. She also said that the group photo will be taken at this meeting for the Foundation's Annual Report.

At 7:15 p.m., there being no further business, the meet was adjourned by consensus.

Respectfully submitted,

Georgeann Henry
Executive Assistant