

**REACH CAC Meeting Minutes
Thursday, February 27, 2014**

Attendees:

Bill Bruning
Tom Burke
Jim Echols
Angela Henry Eyster
Heather Flick
Addie Hawkins
Vickie Hohenstein

Andy Klocke
Denny Kurogi
Jon Marshall
Jennifer Rhodus
Steve Scherer
Brenda Sharpe, Ex Officio
Cecilia Ysaac

Not Present:

Andy Klocke

Guests:

Georgeann Hemry

Pattie Mansur

Chair Heather Flick called the meeting to order at 5:30 p.m. Heather noted that Andy Klocke was unable to attend the meeting, and has designated Jon Marshall as his proxy for any business matters on the agenda.

Minutes

The minutes of the January 23, 2014 meeting were reviewed. Cecilia Ysaac moved to approve and Steve Scherer seconded the motion. Motion carried.

CAC Business & Responsibilities

Heather stated that it was a great interview process last Friday, February 21. Both Bill Bruning and Brenda Sharpe said that all of the applicants would bring invaluable skills and experiences to the Board.

Brenda Sharpe described the voting process for ranking Board candidates and, ultimately, preparing the slate to be submitted for the Board's consideration. She explained that she and Bill Bruning do not score any of the applicants, only CAC members. Each applicant is scored in four areas: résumé or CV; skill-set and Board priorities; written statement of interest and peer evaluations (for incumbents only); and the interview. Each applicant can receive up to 20 points total. CAC members submit their total score for each applicant to REACH staff, who prepares the composite score which serves as the ranking. Once the rank order is finalized, Brenda notifies each candidate and initiates background checks on each. The Board will have an opportunity to meet candidates at a "Board Social" on Thursday, March 13. CAC members are welcome to attend the event.

The Executive Committee will review the CAC's slate on March 18 and make its recommendation for the Board. The Board will meet on March 27 to elect six members to begin terms on June 1, 2014.

Adjourn to Closed Session

At 5:42 p.m., Jon Marshall made a motion, seconded by Steve Scherer, to adjourn to closed session for 40 minutes to discuss candidates for the Board of Directors.

At 6:22 p.m., Steve Scherer made a motion to extend the closed session for an additional 10 minutes. Jennifer Rhodus seconded the motion. Motion carried.

Return to Open Session

At 6:32 p.m., Cecilia Ysaac moved to return to open session. Steve Scherer seconded the motion. Motion carried.

Jon Marshall made a motion that the CAC forward the first eight highest ranked names on the candidate tabulation as the slate of nominees to be forwarded to the Executive Committee. Cecilia Ysaac seconded the motion. Motion carried.

On behalf of the Board of Directors, Bill Bruning thanked all the CAC Committee members for their work on this nominations cycle.

Heather Flick reminded everyone that CAC officer elections will be held at the next meeting on April 17. The meeting will be a reception/dinner to thank everyone for their efforts. The annual report CAC group photo will be taken at this time.

At 6:50 p.m., there being no further business, Vicki Hohenstein made a motion to adjourn the meeting, which was seconded by Addie Hawkins. Motion carried.

Respectfully submitted,

Georgeann Hemry
Executive Assistant