

**REACH CAC Meeting Minutes  
Thursday, February 26, 2015**

**Attendees:**

Angela Henry Eyster (by phone)  
Heather Flick  
Addie Hawkins  
Vicki Hohenstein  
Denny Kurogi  
Jon Marshall

Shelly Phalen  
Todd Pleimann  
Jennifer Rhodus  
Brenda Sharpe, Ex Officio  
Ann Swarts

**Not Present:**

Marearl Denning  
Jim Echols

Jenny Rhodus  
Cecilia Ysaac

**Guests:**

Georgeann Hemry, REACH Staff  
Pattie Mansur, REACH Staff

Brad Stratton, REACH Board of Directors

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Chair Heather Flick called the meeting to order at 5:35 p.m.

**Minutes**

The minutes of the January 22, 2015 meeting were reviewed. Todd Pleimann made a motion to approve them as presented and Ann Swarts seconded the motion. Motion carried.

**CAC Business & Responsibilities**

Heather Flick thanked the CAC members for attending and participating in a great interview process on Friday, February 13<sup>th</sup>. The CAC interviewed 10 candidates for six potential vacancies, including three incumbents and two CAC members.

Heather then provided an overview of the voting process for ranking Board applicants and ultimately preparing the slate of nominees to be submitted for the Board's consideration. The CAC will adjourn to a closed session in order to discuss each candidate and their interviews. Upon return to open session, each CAC member will score each applicant in four areas: résumé or CV; skill-set and Board priorities; written statement of interest and peer evaluations (for incumbents only); and the interview. Each applicant can receive up to a maximum of 20 total points. CAC members will submit their total score for each applicant to REACH staff, who will use those individual scores to prepare an average score for each candidate. This average will serve as the candidate's ranking. Once the rank order is finalized, the CAC members will then decide how many applicants to put forward as nominees to the Board. The Board has suggested it would like to receive 8 or 9 nominees to consider for the 6 current vacancies.

Once the slate of nominees has been selected and forwarded to the Board, Brenda Sharpe will notify each candidate of their status in the process, and will initiate the required background checks on the nominees. The Board will have an opportunity to meet candidates at a "Board Social" on Thursday, March 19, 2015. CAC members are welcome to attend the event.

Brenda Sharpe noted that since CAC members Jon Marshall and Heather Flick are both applicants for the Board positions, they will step out of the room while the applicants are discussed.

At 5:45 p.m., Todd Pleimann made a motion to adjourn to closed session for the purpose of discussing candidates for the Board of Directors for 40 minutes. Shelly Phalen seconded the motion. Motion passed.

At 6:25 p.m., Vicki Hohenstein moved to return to open session. Todd Pleimann seconded the motion. The motion passed.

Based on the results of the rankings, Angela Henry suggested the CAC forward by acclamation the first eight highest ranked names on the candidate tabulation as the slate of nominees to the REACH Board of Directors. There were no objections, and Brenda Sharpe was asked to forward the following individuals and their respective rankings to the Executive Committee: Shawna Allen, JC Cowden, Heather Flick, Celeste Hendricks, Jon Marshall, Raymond Rico, Tim Spilker, and Rachelle Styles.

On behalf of the Board of Directors, Brad Stratton thanked all the CAC Committee members for their work on this nominations cycle. He noted that the CAC plays a critical role in identifying the future leadership and governance of the foundation.

Heather Flick reminded everyone that CAC officer elections will be held at the next meeting on April 23, 2015. If any CAC members are interested in becoming an officer, please communicate your intent to her or Brenda. The meeting will be a reception/dinner to thank everyone for their efforts and recognize outgoing members, and will be held at Milburn Country Club. The group photo will also be taken at this meeting for the Foundation's Annual Report.

At 7:07 p.m., there being no further business, Vicki Hohenstein made a motion to adjourn the meeting. Addie Hawkins seconded the motion. Motion carried.

Respectfully submitted,

Georgeann Henry  
Executive Assistant